



UNION TERRITORY OF LAKSHADWEEP ADMINISTRATION
Society for Promotion of Nature Tourism and Sports
(Lakshadweep Tourism)

Tourism Bhavan, U.T of Lakshadweep, Kavaratti – 682555

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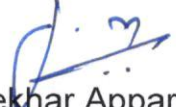
F.No.105/10/2026-SPORTS

Date: **27** 07.2026

QUOTATION NOTICE

Sealed Quotations in two cover system of quotations are invited from the reputed and experienced uniform suppliers for design, Stitching and supply of uniform as specified in the Schedule attached herewith for SPORTS (Lakshadweep Tourism), U.T of Lakshadweep. The quotations in a sealed cover superscribed "Quotation for design, stitching and Supply of uniform for SPORTS" should reach the Manager, SPORTS (Lakshadweep Tourism), Indira Gandhi Road, Willingdon Island, Kochi-682 003 on or before 11:30 hrs on **12** .08.2026. The quotations will be opened on the same day at 3:30 hrs at the Chamber of Manager, SPORTS (Lakshadweep Tourism), Kochi. The quotations should be accompanied by an EMD of Rs.15,000/- in the form of Demand Draft drawn in favour of "SPORTS" payable at Kochi. The quotations should be submitted as per the Guidelines for submission of Quotations and is subject to terms and conditions as per the guidelines with this Quotation Notice. The quotations received without EMD, superscription and not conforming to the Guidelines on submission of Quotations will be rejected. This Quotation Notice is subject to the terms and conditions of the Quotation Notice and should conform to Guidelines for submission of Quotations. Tenders received after the closing date and time will not be accepted under any circumstances.

The detailed Quotation Notice with terms and conditions and Guidelines can be downloaded from the official website www.lakshadweep.nic.in, www.lakshadweeptourism.com


(Soma Sekhar Apparao Kottaru, IAS)
Managing Director, SPORTS

Guidelines for submission of Quotation

The Quotation is to be submitted in two covers as detailed below:

Cover-1: To be superscribed "Technical Cover" and should be addressed to Manager, SPORTS (Lakshadweep Tourism), Indira Gandhi Road, Willingdon Island, Kochi-682 003. The Technical Cover should contain following.

- (a) Profile of the firm with date of incorporation/formation, experience in the field of design, stitching and supply of uniform
- (b) Two designs for each category as per schedule of requirement.
- (c) The documentary proof for having experience in designing stitching and supply of uniform by the firm in the past. The firm should enclose copies of supply orders etc. as proof
- (d) Samples of cloth for each category in size of at least 5 sq/inches. Specifications of the cloth of Uniform required is attached herewith. However bidder should specify Technical specification like percentage of polyester, cotton etc. for the clothing items in the Technical Cover-1.
- (e) On all clothing items multi colour logo in the size of 4x4 inches have to be embroidered.
- (f) EMD for an amount of Rs.15,000/- in the form of Demand Draft drawn in favour of Managing Director, SPORTS, Kavaratti

Cover-2: To be superscribed "Financial Cover" and should be addressed to Managing Director (SPORTS), Lakshadweep Office, Indira Gandhi Road, Willingdon Island, Kochi-682 003. This should be in the letter head of the firm and should be signed by authorized signatory with seal of the firm. The Financial Cover-2 should contain only Price Bid.

OPENING OF BIDS & SELECTION PROCEDURES

I. Both the covers should be sealed separately specifying Technical cover * & Financial cover and the name of the agency, address and telephone number should be printed on each cover. Both the sealed covers should be put in a big cover superscribed **"Technical & Financial Covers for design, stitching and supply of uniform for SPORTS (Lakshadweep Tourism) invited vide Quotation Notice F.No.105/10/2026-SPORTS dated 27.07.2026"**. The bottom left of the big cover should carry full name, address, telephone nos. etc. of the quotationer. The big cover containing sealed Covers- 1&2 should be sealed and addressed to the Managing Director (SPORTS), Lakshadweep Office, Indira

Gandhi Road, Willingdon Island, Kochi-682 003 and should reach addressee on or before 12.08.2026.

II. The bid documents will be opened by a designated committee for evaluation at 3:30 hrs on 12.08.2026. in the presence of agency/representatives of the quotationer if any.

III. There will be two stage evaluation to select the supplier for supply of uniforms for SPORTS, U.T of Lakshadweep.

IV. The designated Committee will open the Big Cover containing Cover-1 and Cover-2 in the presence of bidders if any. Then the Committee will open the Cover-1 (Technical Cover) of all the bidders who have submitted quotations before due date and time. The Committee will examine the technical proposal which should include the materials as specified below and grade the individual quotationers as per following parameters:

V. Parameters

Parameters	Points
Profile of the firm with incorporation/formation certificate etc	20
Design of uniform as per schedule of requirement to be supplied in response to this quotation notice.	25
The documentary proof for experience of having designed, stitched and supplied uniform by the firm in the past. The firm should enclose copies of supply orders, experience certificates etc as proof.	25
Sample of cloth of uniform items	30
Total	100

VI. EMD for an amount of Rs.15,000/- in the form of Demand Draft drawn in favour of Managing Director, SPORTS, Kavaratti should be enclosed with the Cover-1. Technical Bid without EMD will be rejected outrightly and will not be considered for evaluation.

VII. The Financial Bids/Proposals of only those bidders who have scored 60 points minimum in the technical proposal submitted in Cover-1 shall be opened and evaluated on the basis of the cost/price quoted for each item and work will be awarded to L1 bidder. The points obtained/scored in the Level-1 will not be carried forward to Level-2 and is for the purpose of qualifying to the Level-2 only.

The details of terms & conditions for submitting the quotations are as under:

- a) The quantity given in the Schedule is only indicative and actual requirements may vary plus or minus 10% to 20% and actual required fabrics/items will be intimated at the time of placement of supply orders.
- b) The sample will be selected by duly constituted Tender Evaluation Committee of SPORTS. The decision of the Committee will be final and binding on all bidders.

The bidders must have at least 3 years' experience for supply of uniform items in Central Govt. Ministries/Department/PSUs/ industrial houses hotels, and other such organizations. Necessary supporting documents to the effect to be enclosed.

- c) The firms are required to furnish their complete address and telephone numbers along with PAN/TAN, GST No. with the technical bid.
- d) A firm blacklisted by any Govt./State Government office will not be eligible to participate in this tender. In case any such firm obtain contract by hiding the facts and it comes to the notice of SPORTS later contract will be cancelled immediately and EMD/security forfeited. A self declaration stating that the firm is not blacklisted, shall be submitted along with the bid.
- e) The bid document must be filled in neatly and clearly. Incomplete or conditional tenders will not be entertained.
- f) The item supplied should have the minimum specification as given in the schedule. The evaluation shall be done on the basis of minimum specifications fulfillment and value quoted. No benefit shall be given for higher specification justifying higher prices.
- g) Price quoted should be inclusive all taxes, levies, packing, transportation and delivery at SPORTS, Lakshadweep Office, Willingdon island, Kochi-3.
- h) The rates quoted should be in Indian Rupees.
- i) Quotationer should supply the items in good condition as per the schedule of requirement and if any item is found not so and not to the satisfaction of the Department such items will be rejected outright.
- j) Quotations must be accompanied by earnest money deposit (EMD) of Rs.15,000/- in the form of Demand Draft drawn in favour of "Managing Director (SPORTS), U.T of Lakshadweep, Kavaratti
- k) The payment will be made only after receipt of items in full and to the satisfaction of the SPORTS.
- l) No transportation charges will be paid for the articles supplied under any circumstance.
- m) The successful bidder shall be required to furnish performance security for an amount equivalent of ten percent of the value of supply order in the form

of fixed deposit receipt duly hypothecated in favour of Managing Director (SPORTS), U.T of Lakshadweep, Kavaratti.

- n) Any request for increase in the approved rates will not be entertained for any reason for the contract period and the items required to be supplied by the contractor should strictly be in accordance with each sample approved.
 - o) If any change occurs in size, nos., the item supplied on the basis of general size no. have to be replaced accordingly to the needs of the employees of the SPORTS and complete satisfaction of the user.
 - p) The items ordered shall be supplied as per the specification/each sample selected to the SPORTS, Lakshadweep Office, Indira Gandhi Road, Willingdon Island, Cochin-682003 within thirty days of placement of order, failing which a penalty of Rs.100/- per day for each day of delay will be imposed and deducted from the payment of the supplier.
 - q) GST must be quoted, failing which no amount would be paid towards GST.
 - r) TDS and other applicable taxes as per prevailing rates will be deducted before making the payment.
 - s) This tender is non-transferable.
 - t) Payment against bill/invoice shall be released only after supply/inspection and observance of satisfactory supply of the Uniforms. Payment will be made directly to the supplier through bank account of the supplier. No advance payments will be made in any case.
 - u) SPORTS reserves the right to impose any other conditions for regulating the contract in public interest.
 - v) In case the successful bidder is found in breach of any condition(s)/tender at any stage, legal action as per rule/laws shall be initiated against the agency concerned. In that case, EMD/Performance Security shall be forfeited after giving proper opportunity through show cause notice.
 - w) The bidders who does not fulfil any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the bidder only and any further correspondence in this regard will not be entertained.
 - x) The bid document must be typed and filled in neatly and clearly. Incomplete or conditional tenders will not be entertained.
 - y) The disputes if any between the supplier/suppliers and the SPORTS (Lakshadweep Tourism) will be settled at District and Session Court, Kavaratti and the Contract will be interpreted under Indian Laws.
 - z) The bidders will not be permitted to alter or modify the bids after expiry of the deadlines for receipt of bids.
- aa) Quotations without EMD and enclosures will be rejected.

The quotations will be evaluated on the basis of opening of bids & selection of bids procedures given above.

bb) The Managing Director (SPORTS), UT of Lakshadweep reserves the right to reject any or all quotations without assigning any reason.

S/d
Managing Director, SPORTS

To

1. State Informatics Officer, NIC for placing the Tender Notice on the website of www.lakshadweep.nic.in
2. All the Head of the Departments with a request to display in their Notice Boards
3. All SPORTS Unit in-charge for display in their Notice Boards

Specifications of Uniform Materials

Sl.No	Item	Specifications
1.	T-Shirt	• 280 gsm • 100 % combed ring-spun cotton • Compacted Pre-shrunk • Double needle stitch on shoulder, sleeves and cuffs, having side slits on the bottom hem • 4X4 inch embroided logo on left chest • Color fastness Guaranteed.
2.	Pant	• Polyster Viscose 65:35 , • Trovine Type Fabric • GSM-220., Normal dyed.
3.	Churidar top (Kurta)	• Cotton-Polyster blend 60:40 fabric • GSM-200 • Plain or twill weave
4	Churidar pant	• Cotton-Polyster blend 60:40 fabric • GSM-200
5	Shawl/Dupatta	• Soft poly-cotton • Weight 100 GSM
6.	Water Sports T-shirt	• 75% Cotton inside and 50% Polyster outside, • GSM : 220 Weight
7.	Water Sports Shorts	• Half Pant/ Bermuda-75% Cotton inside and 50% Polyster outside • GSM :220